



Minutes of the Executive Council meeting

Held at

Auckland Exhibition Centre

Ardmore, AUCKLAND

on

September 15/16 2018

STRATEGIC SESSION

A number of documents were placed in the EC papers as set out below and a good portion of the day was set to discuss the strategic direction of the organisation. The current Strategic Plan is due for refreshing. The Business Plan has been updated to include the 2017/2018 financial results.

Bevan Dale led the session which culminated in a draft vision being established amongst other matters. In setting the scene BD asked the meeting to visualise where they wanted Dogs NZ to be in 5 years' time. Key points:

- Need to understand why we exist
- Active, healthy and well-mannered dogs is the current by-line for the organisation
- Blue Sky blueprint has been on the table for 12 months and was progressed at ACOD and is now back in EC's lap. A Roadshow plan has been tabled to maintain momentum
- Members at ACOD expressed keenness for change
- Blue Sky was set up for Conformation
- Need to be looking at bigger picture – what are going to do? Who is our audience?
- John Green paper has been around for many years and is still relevant. John is happy to re-engage
- Need to communicate better, membership want voice and vote
- All Breed clubs have very few members so the power is in the wrong place
- What should structure look like
- Two tier membership creates issues
- PR, LS & BD to hold discussion regarding Agility

Bevan led the whiteboard session noting key words and then removed commonalities to thresh out a draft vision

Recognised as leaders in running dog sports and competitions, breeding healthy dogs and training well-mannered dogs.

Before moving into the main agenda NT stressed the need to maintain momentum in the strategic planning exercise.

1. INTRODUCTION/MINUTES

EXECUTIVE COUNCIL (EC)

Nigel Trainor (NT) President
 Jill Brooker (JB)
 Keith Brown (KB)
 Lisa Slade (LS)
 Clinton Hoeben (CH)

Geoff Collins (GC)
 Bevan Dale (BD)
 Karen McIntyre (KMcl)
 Paul Robinson (PR)

STAFF

Peter Dunne (PD) – Director Secretary

LEAVE OF ABSENCE/APOLOGIES

Beth Warman (BW) (LOA)
 Stephen Meredith (SM) (due to illness)
 Moved BD; Seconded GC – Accepted

WELCOME

NT welcomed all to the meeting and made special mention of Jill Brooker in attending her first EC meeting in this term and noted the value Jill's experience will bring to the council. Christine Wood presented a Health & Safety overview and it was noted that in SM's absence PR would act as the person in charge for the group.

LATE ITEMS FOR AGENDA (under General Business if not agenda item)

Shirley Herbert paper/Docked breeds
 Tail Docking legislation -- LS
 EC protocols – PR
 BCOE breach

ADOPTION OF AGENDA

Moved LS; Seconded BD – Adopted

CONFLICTS OF INTEREST (COI)

CH – Judging promotions

EMAIL VOTES

Two since July 28 meeting

1. Anatolian Shepherd Dog
2. BW Leave of Absence (July 28 EC meeting)
 Moved CH; Seconded LS – Ratified

OBITUARIES

Scott Taylor (MATAMATA), Jacqui Davies (EKATAHUNA), Ms. L Costello (CHRISTCHURCH) & Roselin O'Keefe (CHRISTCHURCH)
 The meeting noted with regret the passing of Scott, Jacqui, Ms. Costello and Roselin.

CORRECTIONS/CONFIRMATION OF JULY 28, 2018 MINUTES

Minutes taken as read. PD outlined that contrary to the change of policy agreed at the July 28 meeting the minutes had not been confirmed and placed on the website. This was due to, in his opinion, a request to have more detail required than was acceptable under the Minutes protocol. EC agreed with this synopsis and consequently there were no corrections and the July 28 minutes were confirmed as such.

Moved KB; Seconded PR – Passed

PD will draft the changes to the Minutes protocol and circulate for acceptance.

JB requested that an amendment be made to the Championship certificates. This will be done and a replacement provided. The other changes to the certificates is work in progress.

2. IMPORTANT ITEMS

2019 NDS

Given recent commentary a copy of the Business Plan and Budget as previously approved (in April) was placed in the EC papers. The only change to the budget was the addition of the guaranteed funding from Marlborough District Council.

- Query on amount in budget re prizes. PD to check all that this entails.
- Looking to hold "Sunshine Show" during the NDS i.e. NDS groups in morning and same SS groups in afternoon with Speciality shows in the evenings.
- Likelihood that Obedience will be held (Thursday-Saturday) in Convention Centre.
- Agility to run from Friday afternoon to Sunday.
- Next step is drafting of budgets for Obedience, Agility & Sunshine Show with the former two being at least breakeven
- Consideration given to catalogue being made available online
- KB suggested February, 2019 EC meeting be held in Blenheim
- KB suggestion that EC members act as Stewards

Report received; Moved LS: Seconded; BD – received

APPLICATION TO JUDGE IN AMERICA

Request from member (Open Show panel) to judge "sweepstake class" in America. NZDJA has no regulation covering this and referred it to EC with reference to Show Regulation 4.1.3 (c). NZDJA had a slight majority in favour of approval being granted.

Moved KB: Seconded; PR – passed

Against: JB & KMcl

2019 REMITS TO ACOD

Two remits were tabled from a member following the failed attempt to increase membership fees at the 2018 ACOD. Agreed in the first instance to seek the opinion of Ray Greer, Pam Douglas and Brian Harris.

FCI

A reminder had been received from FCI regarding our Associated membership status. Discussion ensued on the staging of at least one CACIB show per annum and where that may be held e.g. as part of the NDS. PD to continue communication with both FCI and EC.

3. OFFICE REPORTS

DIRECTOR/SECRETARY REPORT

- Staff update provided. Advertising for new Dog World Editor and part-time CH&W Assistant on hold until after NDS. Planning for NDS itself is being covered by an extension of Mandy Poore's contract (to 27/09) and Lauren James (short term contract to 5 November).
- Business case for purchase of BOAS extended due to Kat Crosse's late arrival back in NZ and impending NDS. Meeting has just been held with Massey University in terms of progressing.
- CH&W Committee make-up progressed with Steve Tate confirmed as Chair and one, possibly two, new members confirmed. PD to update all applicants. Clarity had been sought on NZDJA judging appointments and this remains unresolved. PD to progress.

Noted by JB that Dogs NZ has never charged NZDJA for office assistance. PD's resignation on 13 September noted and NT to progress way forward.

IT/On-line Show Programme (Sue Conner)

- Work continues on the website albeit slowly leading into NDS
- Disappointing response to NDS Facebook page
- Fibre now installed but yet to be implemented with Board Room
- A temporary solution has been found to alleviate issues with Temporary Permission to Show dogs.

- The pay now system available for the NDS did not work perfectly and remains work in progress. For those clubs without the pay now option further assistance has been provided.

Registry update (Mel Head)

- Change of personnel at Mercury IT has slowed progress
- All Labrador LRL test results have now been transferred from the Xcel spreadsheet into the Registry and all new results are being placed there directly.
- Production of the 3 main LRL health results on the pedigree certificates is imminent.
Reports received; Moved LS: Seconded; BD – received

TREASURER'S REPORT

Report provided by Graeme Sugden (GS)

- Financial update to 31 July provided in the EC papers with the full August updates sent to A&R in past few days.
- Cash surplus to 31 July is \$82,194 against budgeted figure of \$65,694. Main variance is National Office income and in particular registration items.
- Forecasts for the remainder of the 2018/2019 year have been added to the budget with key items being membership fees pared back given the result at ACOD and similarly registration income from December 1 to allow for impact of ban on tail docking.
- The Dog World and Wellington venue are both showing positive results to budget.
- Noted that Obedience is unfavourable due to budgeted income from a raffle. GC queried this and PD to check with GS.
- Debtors sit at \$193k which includes \$148k of Masterpet NZ debt. \$81k has since been paid in August. The balance is due to their request for early invoicing.
- Total cash at 31 July was \$1,363K (up \$60k from June 30) reflecting NDS income in the main.

Report received; Moved PR; Seconded BD – received

Query as to why cash on hand is up by \$2k to the norm. PD to check with GS.

Further query on breakdown of Term Deposits (terms and rates) and interest payable on cash accounts will be provided in November EC papers.

CANINE HEALTH & WELFARE OFFICER

Report provided by Dr. Becky Murphy

- There are now 26 Breed Health Liaison Officers in place for various breeds with 9 reports provided and welcomed at the latest CH&W Committee meeting.
- Submission received for a Rottweiler LRL scheme to be put in place with the draft wording also provided for the Registration Regulations. Request from the CH&W Committee to approve the initiative allowing it to progress to the notification and owner survey stage as applied with the Labrador.
Moved CH; Seconded KMcl – passed
- NZVA CAV Executive – Rochelle Fergusson has resigned from her role and will be sorely missed.
- NZVA Auckland Branch Meeting – Meeting attended along with Lisa Couling (Boxers), Ashleigh Rogers (Pugs), and Amanda Rutherford (Bulldogs & Taskforce). All presented along with three veterinary specialists. A video was taken and once edited will be available for viewing on the Dogs NZ website.
- Massey University – As in 2017 BM presented to Year 4 & 5 veterinary students in conjunction with NZVA CAV.
- BM attending MPI Companion Animal Workshop on Significant Surgical Procedures on 10 September – report to follow.
- BWG meeting held on 27 July.
 - Determined that correspondence be sent to all brachycephalic dog breeders as well as to the breed clubs.
 - Pug clubs are currently working on a LRL scheme

- Agreed that the current French Bulldog representative on the BWG will just represent the Bulldog Club Taskforce and an ad will be placed in the Dog World for a French Bulldog replacement
- CH&W Committee meeting also held on 27 July (item not covered above).
 - Discussion held on compulsory DNA testing with Dogs Qld CEO Brian Menke (in attendance) with key messages being communication and consultation with the membership, keeping it simple and ensuring the provider has the capacity to do the work.
- BCOE wording amendment requested in relation to mating of close relatives with a subsequent change to the Reg Regs and introduction of a fee for dispensation requests. After a good deal of discussion it was moved that the CH&W Committee review all of the conditions of the BCOE and consider having a blanket dispensation.

Moved CH; Seconded PR – passed

PD to discuss intent with BM for proposal to go to the CH&W Committee. Timely to also review work previously undertaken and presented to EC.

Report received; Moved CH: Seconded; PR – received

EVENTS & ADMINISTRATION COORDINATION

Report provided by Mandy Poore

2018 NDS

Report covered off Structure, Volunteers, Ticketing, Ring decoration, Transport, Parking, Grooming, Advertising, Stalls, Trophies, Ribbons & Sashes, Catering & Functions. Key points:

- NDS breed entries (909), Obedience (146) & Cash, Sash & Kai (578). PD to attain breakdown of NDS – NDS v Stakes
- Decision to be made on 1 van v 2
- Working with PCC re carpark. Expectation of exhibitors is unrealistic, Venue has same number of carparks as Westpac Stadium which caters for 32,000
- Still a good deal of last minute arrangements to be finalised
- Venue, to include grounds, starting to take shape with Staff cleaning day set aside
- Budgets (NDS & CS&K) remain positive with only likely risks being gate and hosting costs.

Report received; Moved: LS: Seconded GC – received

DOG WORLD REPORT

Report provided by Sue Conner

- Sue C managing dual roles currently
- Wrapper run stats indicate that the drop off is not as significant as membership loss which indicates that it may be mainly 2nd members we are losing. Comparisons to be set out in the future.
- Financial performance to 31 July is pleasing. Income \$3,305+ and Expenditure \$3,771 + giving positive overall variance to budget of \$7,076.
- 500 extra copies being ordered as giveaways at NDS and will have public friendly material incorporated.

Report received; Moved: KB: Seconded LS – accepted

CLUB & MEMBERSHIP MANAGER

Report provided by Colleen Begg

- Wgtn club meeting held on 8 August. Agreed that LS & NT work with a staff member on what a new model might look like in the short term and beyond with the latter likely requiring a rule change at ACOD.
- 8 clubs still have outstanding levies and will be invoiced accordingly i.e. with 10% penalty
- South Island Papillon club seeking permission not to hold Champ Show in 2018 and reassess in 2019.

Moved: KB: Seconded CH – passed

- Permission sought from SI German Shepherd League to host National in 2019 (Nov 2/3) and for partial exemption of Show Regulation 13 (Judging Order) allowing dogs and bitches of each variety to be judged with the relevant place getters being awarded gold, silver and bronze medals.

Moved: LS: Seconded JB – passed

- Application received for Southern Siberian Husky Club to become a recognised or associated society. After discussion it was agreed that the club be recognised.

Moved: JB: Seconded CH – passed

Dogs on Report:

Kenisha Of Jillayla 04744-2015 Basenji owned by R Cooper

As required a satisfactory vet report was received regarding discomfort affecting the dog's behaviour in the ring. The owner will advise when it is entered for observations to be arranged.

Federal Star of Justice 02922-2015 Pyrenean Sheepdog Long Haired - owned by T Page

Since meeting the EC conditions the dog has competed at one show and entered two more. The two observers present at the first show reported there were no issues.

Glenaic Straight To The Point 06147-2017 Golden Retriever owned by A Cooper & G Jackson

The dog was excluded from the ring by the judge at the Pencarrow KA show on 4 August, 2018. A judge's report was received and the owners advised of all conditions accordingly. Since then the dog has been observed at 4 shows without incident.

Glenmarric Cass A Nova 06353-2013 Labrador Retriever owned by L Todd

The dog is on report for nipping a child outside the ring at the Selwyn DTC's agility event on 29 July, 2018. The dog was excluded from the show and the owner advised of all conditions accordingly. The owner apologised to all concerned. The dog has competed and been observed at two events since and been entered in two more.

Reports received; Moved JB: Seconded; KB – received

4. EXECUTIVE COUNCIL SUB-COMMITTEE & COMMITTEE REPORTS

AUDIT & RISK

Report provided by Ann Coulson (Chairperson)

- Statement of Financial Position to 31 July, 2018 is encouraging with updated forecast on track to budget.
- Clear from forecast however that across some groups the budgets are unrealistic and entities may need assistance next year in delivering better data.
- NDS & Prelude – both look on track to produce positive results.
- Review required in relation to NDOA financial results.

Report received; Moved PR: Seconded; KB – received

IT & COMMUNICATIONS

Report provided by Geoff Collins (Chairperson)

- Fibre broadband in boardroom not yet optimised
- Recommendation to maintain contact with Dogs Qld in terms of some of their initiatives e.g. digital membership card, Paw Prints communication etc.
- Use of Xero raised again given Dogs Qld commentary. Benefits of change need in the first instance to be agreed by the A&R and IT sub-committees.
- Use and non-use of the secure https protocol was noted. GC will continue to work with Mark Signal on areas of concern
- Meeting re back-up to webcoda has not yet been held.

Report received; Moved KB: Seconded; BD – received

HEALTH & SAFETY

Documentation provided by Clint Hoeben (Chairperson)

An updated Event Cancellation Policy was included in the EC papers as provided by CH, KMcl and Christine Wood. It was noted that it is not a policy as such but rather guidelines and the appropriate amendments will be made. The Dogs NZ Event Template will be sent to the three sub-committee members to provide an insight as to where the new guidelines might fit. The documentation will be highlighted in the Dog World and documents placed on the Dogs NZ website. All clubs will be emailed to increase awareness as will the Agility & Obedience Committees for modification consideration.

Report received; Moved KB: Seconded; BD – received

AGILITY

Reports provided by Bevan Dale (EC representative) & Carl Ranford (NZDAC Chair)

The Agility report was extensive and focused very much on the outcome of the heights review process. A sub-committee had been formed with over 400 submissions received on the subject matter. The focus of the sub-committee was firstly on the safety of the dogs and secondly on establishing a fair outcome in relation to competition. Overall the process had taken nearly 12 months and involved two consultations with the members. At the conclusion of the review recommendations were put to AC which subsequently adopted a compromise which was accepted by the sub-committee. As required a copy of the amended regulations were also provided in the papers.

In addition to the report a letter of dissent was placed in the EC papers for discussion and countering this was a letter of support listing 174 agility members. PD to respond to both submitters as appropriate.

Moved that the recommendations and regulation changes be adopted with both being notified in the Dog World. The new regulations will come into effect on 1 January, 2019.

Moved LS: Seconded; JB – passed

BD also advised that Nick Chester has commenced the in-depth work with Ian Gray in recording the history of agility in NZ. Ian is now in his mid-90's and was instrumental in getting the sport started in NZ.

Report received; Moved BD: Seconded; GC – received

2018 NZDAC

- Event well on track to make budgeted profit with AC start-up money repaid
- Entries now exceed 4,000 and merchandise sales have been strong
- Extra day of international judge's seminars required given interest
- Promotional videos have been well received
- Belated meeting held with Black Hawk
- Overall, event shaping up to be very successful

Report received; Moved JB: Seconded; BD – received

PD to email NI EC members re attendance plus KB given agility component at next year's NDS

OBEDIENCE COMMITTEE

Report provided by Geoff Collins (Chairperson)

- Last meeting held on 25/26 August with Day 2 dedicated to strategic matters. Mark Vette and Central Search Dogs attended re discussion on working together and scent work respectively.
- Consideration being given to staging just one regulation change voting round per annum. (only held every 5 years in Australia)
- Disappointing numbers entered for 2018 NDS given NDOA split away from NDS(15% down on 2015)
- Venue to be finalised for 2019 NDS with Convention Centre being considered. Draft budget to be finalised

Judge Promotion (for ratification)

- Promotion of Bryan Irving to Special Beginners/Novice Champ panel
Moved GC: Seconded; LS – ratified
- Train the Trainers seminars – number being planned throughout NZ over the next 6 months. One confirmed in Rotorua
- Options being looked at re funding of future domestic dog training initiatives to include a \$1 per dog per session levy
- Second Domestic Dog Training Conference planned for July 2019
Report received; Moved BD: Seconded; CH – received

CANINE GOOD CITIZEN

Written report provided by Rosemary Cleator (Chairperson)

- Awaiting feedback on EC members putting their dogs through CGC (CH considering)
- Both CGC & CGB Conferences went well
- Minor CGC manual changes being made post Conference
- CGC Committee make-up – RC Chair, Sue Cooper Deputy, Yvette Coutts Secretary, Christine Neilsen Minute Secretary, Irma Harris, Jan Dean, Janice Kirk, Lyn Clearwater & Rachel Rae (all Committee)
- Limited quantities of new, green outfits ordered.
Report received: Moved KB; Seconded BD – received

MUSEUM TRUST

Report provided by Keith Brown (Chair)

- Working bee held on Sunday, 29 July went well. Discovered many book double-ups with sale to be held during NDS
- Benefit Show appln to be lodged for 23/24 March, 2019. PD to progress with KB
- AGM to be held during NDS
- Museum will be open during NDS with Ted Carton and Sam Diggins manning
- Discussion held during working bee on relocation downstairs with offer made to contribute towards this
Report received; Moved: LS: Seconded BD – received

FORRESTER PARK

Report provided by Anne McLachlan (Chairperson).

- August Benefit Shows were well organised and went very well with 2 shows on Sat. and 1 show Sun. Good weather allowed 1 ring to be run outside on both days. Black Hawk and Interislander support much appreciated. Finances to follow.
- Mechanical sweeper trialled favourably.
- Front of building about to be painted and sign erected with DCC approved planting to follow.
- Double booking encountered (Breed & Agility so working through issue. (Suggested at EC meeting that use of a nearby football ground may be an option). Upgrade of booking system should alleviate any future issues.
Report received. Moved PR; Seconded CH – received

EC request for update on progress on matters contained within the previously supplied Fire Report

AUCKLAND PROPERTY GROUP

Report provided by Christine Wood (Chairperson)

- Building due for WOF on 24/09. Fire Control Services have identified some issues to be addressed prior to WOF inspection.
- Driveway Ring Road being repaired as part of regular maintenance programme.
- With decrease in income maintenance projects are being treated on a wants vs needs basis.
- New kitchen contract in place with new vendor's first event in November.
Report received. Moved PR; Seconded BD – received

JUNIOR DOG TRAINING (JDT)

Report provided by Sallie Remon (Chairperson)

- Fundraising continues for JDT Camp with 5 sponsored walks being held recently.
 - Camp fee has been increased slightly to \$250 but for 5 days still provides great value.
 - After competitive trials throughout NZ the JDT team to compete at NZDAC in the inter-zone event has been named:
 - Starters Kate Pudney & Comet
 - Novice Lucy Tannahill & Ccino
 - Intermediate Jessica Tansey & Rapid
 - Senior Erin Ball & Mist
- Report received. Moved JB; Seconded KB – received

5. REGULATIONS

SHOW REGULATIONS 19.13 EXCLUSION OF DOGS

The final change to the above regulation was tabled for approval which related to the type of fixture and the process a dog on report must follow to be eligible to compete.

The new regulation will be set out in the Dog World in full inviting feedback in time for the November 24/25 EC meeting. Reference to the regulation will also be sent to all member clubs in addition to the appropriate forms. The date of implementation was agreed at 1 January, 2019.

Moved KB; Seconded KMCl – passed

6. REGISTRY

BREEDERS CODE OF ETHICS – FINES SYSTEM

As had been requested detail was provided in the EC papers as to the level of fines applicable in Australia in relation to non-compliance of their codes of breeding. Using the detail set out as a guideline PD will draft what might apply in NZ and seek the opinion of the CH&W Committee before putting it before EC. Consideration will be given as to whether the fine should be per incident or per puppy. It was also noted that the Dogs Queensland penalty guidelines in full could be adopted in NZ.

7. CORRESPONDENCE

Three copies of correspondence in were placed in the EC papers:

1. Agility on-line show programmes – a letter was received from a private operator regarding an alleged issue which not did ensure correct entry into classes that dogs were eligible for. This related to the NZAC system not sharing results with private operators. The letter put forward three options to remove the alleged issue to ensure competitors could actually only enter classes their dogs were eligible for. In the first instance the appropriate parties will be written to in an effort to correct the alleged issue.
2. ANKC invitation to AGM – It was determined that Dogs NZ should look to attend every second year and that a similar invitation be extended to the ANKC President every other year. PD to convey this immediately and also in a formal fashion.
3. Dogs NZ letter to member re transfer of dog – a copy of the Dogs NZ letter to the member was placed in the EC papers. Since that time notice had been received that a claim has been lodged with the Disputes Tribunal against a non-member as first respondent and Dogs as second respondent.

8. OTHER

GENERAL BUSINESS**Docked breeds**

It had been agreed that late correspondence be accepted from Shirley Herbert in relation to the impending ban on tail docking which comes into effect on 1 October, 2018. 262 members supported the correspondence and the view within it that Dogs NZ had cast their sector and their right to freedom of choice adrift. The impending drop in registration income and show levies was noted in the correspondence. After discussion it was agreed that NT could do no more than provide the member a copy of the Dogs NZ policy which has been in place for a number of years.

Tail Docking legislation

LS provided those present at the meeting, for their understanding, a hard copy of the submissions as lodged by the NZCDB in opposition to the ban.

Discussion on what changes should be made to each of the Breed Standards of the affected breeds was discussed and the view of the Breed Standards Committee will be sought. The use of the word customarily as opposed to traditionally was discussed.

EC protocols

PR agreed to review all the EC Protocols and Code of Conduct for future consideration. At the same time he requested that EC members only "reply to all" when required.

BCOE breach

EC had been provided with correspondence relating to an alleged close mating by the breeder of the litter. As there was not agreement as to the closeness of the actual mating PD will check and circulate EC accordingly. The way forward will be determined at that point.

Regulation of breeding

It was noted that BM's reference to the regulation of breeding in NZ as printed in the Dog World had been misinterpreted by some members and should be clarified in the future.

EXECUTIVE COUNCIL MEETING DATES (2018-2019 term)

Saturday/Sunday November 24/25 **	WELLINGTON
Saturday/Sunday February 23/24 **	WELLINGTON
Saturday/Sunday April 27/28 **	WELLINGTON
Friday, June 21	WELLINGTON

** Number of days TBC